



## DISCIPLINARY POLICY

1. No learners are allowed to leave the Academy premises during learning hours without Management's permission.
2. All litter must be placed in refuse bins or waste paper baskets.
3. Malicious damage caused to any Academy property (defacing walls, desks, books, breaking windows, tearing books, breaking toys) will result in the parents being invoiced for the full repair thereof or the replacement thereof.
4. Learners are expected to obey instructions issued by any staff member.
  - Learners are expected, at all times, to behave in a courteous and considerate manner towards each other, all members of staff and visitors to the Academy.
  - No learner has the right, at any time, to behave in a manner that will disrupt the learning activities of other learners, or will cause another learner physical or emotional harm.
5. No physical or verbal abuse will be tolerated.
6. Foul language will not be tolerated.
7. No smoking on Academy premises.
8. No alcohol or drugs and/or illegal substances will be allowed onto the Academy premises or in the direct areas surrounding the Academy. **NO TOLERANCE!!**
9. No weapons of ANY kind will be allowed onto the Academy premises.
10. Be mindful of your dress code.

Juniors are to wear shorts underneath dresses and skirts.

Senior boys are to wear belts to ensure underwear is covered.

Senior girls are to make sure underwear is covered and have no revealing tops.

11. Repeated flouting of rules and disregard for the needs of others may result in the offending party being asked to attend a disciplinary discussion. In the event of a repetition of the unacceptable behaviour, the child may be asked to leave the Academy.

12. Learners are expected to be punctual.

SIGNED AS ACCEPTED:

PARENT: \_\_\_\_\_

LEARNER: \_\_\_\_\_

DATE: \_\_\_\_\_